

School Board of Clay County

Google Apps for Education

The School Board of Clay County (SBCC) is proud and excited to be launching our Digital Classroom Initiative, which includes the implementation of "Google Apps for Education." Google Apps for Education runs on an Internet domain operated by the SBCC and is intended for educational use. Your student's teachers will be using Google Apps for lessons, assignments, and communication. All students and teachers have Google accounts that are managed by the School District of Clay County (SDCC) allowing students to create, collaborate, and store their work.

The following primary services are available and hosted by Google as part of the SBCC online presence in Google Apps for Education. Student Apps include, but are not limited to:

- **Mail** - an individual email account for school-use managed by SBCC
- **Calendar** – an individual calendar providing the ability to organize schedules, activities and assignments
- **Drive** – storage, word processing, spreadsheet, drawing, presentation, and form tools

Using these tools, students can collaboratively create, edit, and share files for school related projects and communicate via email with other students and teachers sharing the same email domain address (@myoneclay.net). These services are entirely online and available 24/7 from any Internet-connected device. Examples of student use include showcasing class projects, building an electronic portfolio of school learning experiences, and working in small collaborative groups on presentations to share with others.

Student safety is our highest priority. All students' Google accounts are within our Clay "Secured Environment" which means students can only send and receive emails from individuals who have a SBCC Google account (@myoneclay.net). This account will be considered the student's official SBCC email address for this school year.

Acceptable Use (Privacy and Safety)

Apps for Education is primarily for educational use. Students may use Apps for personal use subject to restrictions. For more detailed information go to <http://www.oneclay.net/google-apps-for-education.html>.

Advertising is turned off in Google Apps for Education and no personal student information is collected for commercial purposes. SBCC Responsible Use Guidelines (as outlined in the Student Code of Conduct) apply to Google Apps for Education accounts. Technology use within the SDCC is governed by federal laws including:

- Children's Online Privacy Protection Act (COPPA): <http://www.ftc.gov/privacy/coppafaqs.shtm>
- Family Educational Rights and Privacy Act (FERPA): <http://www.ed.gov/policy/gen/guid/fpco/ferpa>
- Google Apps for Education Privacy Policy: <https://www.google.com/edu/trust/>

As a parent/guardian of a child under 18 in the SDCC you have full rights and privileges to view your child's account. To view your child's account use their Username and Password.

If you choose NOT to allow your child to participate in Google Apps for Education, please complete the form below and return it to your child's school.

____ **NO. I do not give permission for my child to be assigned a full SBCC Google Apps for Education account. I understand that by declining these services I am limiting my student's access to educational resources.**

Student Name: _____
(First Name) (Middle Initial) (Last Name)

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ **Date:** _____